

Compare two CityFHEPS apartments

Bring the details back to your housing worker before the rental package moves ahead.

Fill on screen or print. A planning worksheet, not an HRA application or approval.

DETAIL TO CONFIRM	APARTMENT A	APARTMENT B
Address and unit		
Bedrooms / floor / elevator		
Monthly asking rent		
Available date / date checked		
Owner or agent / phone		

WHO PAYS EACH UTILITY?

Enter tenant, landlord, or unknown. Ask about meters and electric cooking.

Cooking gas / electric stove		
Electricity		
Heat		
Hot water		
Access / repairs to discuss		
Work, school or care trip		

NEXT CONVERSATION WITH YOUR HOUSING WORKER

Ask which bedroom standard and utility allowance apply, and which reviews are outstanding.

Next action / responsible person / follow-up date:

Tenant-paid utilities can reduce the allowed contract rent. Your provider confirms the applicable limit.

HRA must still review and approve the apartment. Do not treat a listing or this sheet as approval.